Child protection concern - flow chart

Concern raised about a child – speak to the Designated Safeguarding Lead (DSL), follow the setting's policy and review known information
(Notes - appendix 4 and any previous chronology appendix 6)

The Designated safeguarding lead (DSL) - If urgent and immediate, refer safeguarding concerns to Starting Point 01629 533190 or the LA where the child lives (see Appendix 2). Contact the police if a child is in danger or an ambulance (999)

DSL - All other referrals are made by completing an online referral form for triage www.derbyshire.gov.uk/startingpoint (include your email address so that contact can be made).

(If you are not sure if a threshold for referral is met, you can phone the Starting Point professionals advice line 01629 535353 - leave a message and follow advice)

It is the role of social care/police or health practitioners, via a Starting Point Referral, to investigate individual cases and take further action if required, not the setting.

DSL - All concerns and discussions about a child's welfare are confidential and must be recorded in a timeline (chronology), including the decisions made (if you had shared information with parents, carers or social worker if child in care) and the reasons for the decisions. – See appendix 6

DSL - inform Ofsted of any significant safeguarding incidents that have been referred to the local authority

https://www.gov.uk/guidance/report-a-serious-childcare-incident

The setting's insurance company may also need to be notified a referral has been made, without sharing confidential information.

DSL/key worker - The setting will monitor the situation and if there are further concerns, the setting will continue to put the safety of the child first and record and refer again or take advice as appropriate.

Manager/DSL Review policy and procedures if required and share learning with all staff