Appendix 1: LADO Process

Derbyshire Local Area Designated Safeguarding Officer (LADO) Process - Allegations/Concerns against staff member or persons living on premises where Ofsted registered childcare takes place

Follow your organisational Child protection procedure to secure this

Assess & ensure the immediate safety of the child/young person

If the Supervisor or Chair is the subject of the concern or connected, identify an alternative

Notify & consult with a Senior Manager/Headteacher/Principal

If you have a concern/allegation about a member of staff, (volunteer, student etc) or committee member who have :-

- Behaved in a way that has harmed a child or may have harmed a child/young person.
- Possibly committed a criminal offence against or related to a child/young person
- Behaved towards a child/young person in a way that indicates they may pose a risk of harm to a child/young person

Complete a "Derby and Derbyshire LADO Referral Form" & send to Allegations Mailbox for Derbyshire within 24 hrs professionalallegations@derbyshire.gov.uk

http://derbyshirescbs.proceduresonline.com/docs library.html

In all cases, the LADO has an advisory role to establish any next steps for regulatory provision, such as Ofsted registered childcare settings

Contact Ofsted to report an allegation/concern has been made

The Local Authority Designated Officer

Assesses whether allegations/concerns meets the criteria and plans a response

A joint child protection & police response may follow